

名稱： 役男申請服替代役辦法 (民國 92 年 03 月 21 日 修正)
Title: Regulations Governing Application by Draftees-to-Be for Substitute Services (as amended on March 21, 2003)

第一章 總則

Chapter 1 General Provisions

第 1 條 本辦法依替代役實施條例 (以下簡稱本條例) 第五條第五項及志願服務法第二十一條規定訂定之。

Article 1 These Regulations are duly enacted in accordance with Paragraph 5 of Article 5 of Enforcement Statute for Substitute Services (hereinafter referred to as the Statute) and Article 21 of Regulations for Voluntary Military Services.

第 2 條 役男經徵兵檢查為常備役體位者，得申請服替代役。但有下列情形之一者，不得申請：

- 一 有緩徵、申請改判體位或延期徵集等事故者。
- 二 大專程度以上役男具預備軍、士官資格者。

前項第一款緩徵事故於申請之年緩徵原因消滅者，或具前項第二款資格，於申請時切結俟核准服替代役後即放棄預備軍、士官資格者，不受前項不得申請之限制。

第一項申請服替代役役男，如因犯罪於法院審理中或經判決有罪確定，經替代役審議委員會審議通過者，主管機關得不予許可其申請服替代役或限制其所服替代役類 (役) 別。但少年犯罪、過失犯或受緩刑之宣告而未經撤銷者，不在此限。

Article 2 A draftee-to-be (a male citizen within the range of conscript ages, subject to draft into military services) in the physical status graded for regular serviceman is entitled to apply for Substitute Services except one meeting any of the following who is not qualified for application:

1. One in deferred draft, applying for reclassification of physical rank or for deferred draft.
2. A draftee-to-be college, university or higher educational level, in the qualifications as a reservist officer, NCO.

The restriction on application ceases to bind the one meeting conditions set forth in Clause 1 of the preceding paragraph if the cause for deferred draft ceases to exist in the year in which the application is filed, and ceases to bind the one if the applicant submits an affidavit to renounce

the qualifications as a reservist officer, NCO if he is approved to serve the Substitute Services.

Where a draftee-to-be who applies for Substitute Services is receiving a court trial or receives a final and irrevocable court judgement following his commission of a crime as the Substitute Services Review Committee passes the case, the competent authority of the government may disapprove of his application for Substitute Services or may restrict the categories of his Substitute Services. The restriction in this article, nevertheless, does not apply to a juvenile criminal, unintentional offender or a criminal granted a suspension which has not been revoked.

第 3 條 服替代役之申請及甄選作業程序如下：

- 一 核定員額：主管機關於每年二月底前審查需用機關提出之替代役類別及員額需求，報請行政院核定。
- 二 公告：主管機關依行政院核定替代役類別及員額，擬定替代役甄選簡章，並公告之。
- 三 申請：由役男或其代理人於公告申請期間，檢具有關證明文件，向戶籍所在地鄉（鎮、市、區）公所提出。經受理後，於核定之日前暫不徵集。
- 四 甄選：於公告後二個月內完成。申請人數在核定員額內時，逕予核定；逾核定員額時，以抽籤決定之。

前項作業得由主管機關依實際需要於當年內分次辦理。

第一項第一款核定員額不含因宗教、家庭因素服替代役人數。

第一項第二款甄選簡章應說明替代役各類別之錄取員額、甄選資格、方式、服役期限、待遇及限制條件等事宜。

Article 3 Application and screening for Substitute Services shall be subject to the following operating procedures:

1. Rationing of the quota: The competent authority of the government shall, not later than the last day of February every year, review the categories and demands for the Substitute Services as requested by the users and submit to the Executive Yuan (the Cabinet) for final decision.
2. Public announcement: The competent authority of the government shall, in accordance with the categories and quotas of Substitute Services approved by the Executive Yuan (the Cabinet), propose the general regulations for screening Substitute Services and announce such general regulations to public.
3. Application: The draftee-to-be or his agent shall, during the period of

application as specified in the public announcement, submit application along with supporting documents to the local (Hsiang, city, district) government hall in the place where his household has been established. After the application is entertained, the draftee-to-be is free of draft until the specified date.

4. Screening: Screening shall be completed within two months from public announcement. The applications shall be granted straight if the applicants are within the specified quota, and shall be determined by lot drawing if exceeding the specified quota.

The aforementioned procedures may be handled by the competent authority of the government in installments as the actual demand may justify in the year.

The number of applicants approved under Clause 1 of Paragraph 1 excludes the ones who serve the Substitute Services because of religious, family factors.

The general regulations for screening set forth in Clause 2 of Paragraph 1 shall describe the quotas for various categories of Substitute Services, qualifications and mode for screening, duration of Substitute Services, pay and restrictions.

第 4 條 役男申請服替代役之資格及甄試順序如下：

一 宗教、家庭因素：役男因宗教信仰理由合於第五條規定，或因家庭狀況合於第十一條規定而申請者。

二 專長資格：

(一) 取得國家考試及格合於本條例第四條第一項類別專長證照者。

(二) 取得中央目的事業主管機關核給合於本條例第四條第一項類別專長證照者。

(三) 具備經主管機關會同需用機關指定之相關學歷、經歷及專業訓練者。

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三 志工資格：從事志願服務相關項目工作滿一年且服務時數達一百五十小時以上，具有志願服務績效證明書之役男，得優先服該相關類別替代役。

四 一般資格：役男不具前三款所列資格而申請者。

前項第一款至第三款申請之役男，如經甄審未入選或條件不合時，得依其志願備選一般資格之甄選。

Article 4 The qualifications and screening orders for application for Substitute Services are enumerated below:

1. Religious, family factors: A draftee-to-be who applies due to a religious factor living up to requirements under Article 5, or applies

as his family conditions live up to Article 11.

2. Qualifications in expertise:
 - (1) One who lives up to the expertise license/certificate in the category set forth in Article 4, Paragraph 1 of the Statute by satisfactorily passing a state-sponsored examinations.
 - (2) One who obtains an expertise license/certificate in the category set forth in Article 4, Paragraph 1 of the Statute, issued by the central government level competent authorities in charge of the target business.
 - (3) One who possesses the academic, provisional or specified training qualifications designated by the competent authorities in concert with the user authority.
3. Volunteer qualifications: A draftee-to-be who has engaged in voluntary service related items for one year and has served for 150 hours minimum and has possessed voluntary service certificate may be preferentially appointed to serve the Substitute Services in the relevant categories.
4. General qualifications: A draftee-to-be who possesses none of the aforementioned qualifications and applies.

An applicant who applies under Clauses 1~3 of the preceding paragraph but fails to pass the screening or live up to the requirements may be subject to screening in general qualifications in backup if he desires.

第二章 宗教因素申請服替代役

Chapter 2 Application for Substitute Services Due to Religious Factors

第 5 條 役男因信仰宗教達二年以上，且其心理狀態已不適服常備兵役者，得申請服替代役。

前項役男信仰之宗教，其所屬宗教團體，須經政府登記立案。

Article 5 A draftee-to-be who has been in religion for two (2) years minimum and is in mentality no longer fitting regular services may apply for Substitute Services.

The organization of the draftee-to-be's religion shall be the one having been officially accredited by the government.

第 6 條 依前條規定申請服替代役者，應檢具下列文件：

一 自傳。

- 二 理由書。
- 三 切結書。
- 四 政府登記立案之宗教團體出具之證明文件。

Article 6 A draftee-to-be who applies in accordance with the preceding paragraph shall submit the following papers:

1. Autobiography.
2. Statement of reasons.
3. Affidavit.
4. The certificate issued by the religious organization having been officially accredited by the government.

第 7 條 鄉 (鎮、市、區) 公所受理宗教信仰因素申請服替代役案件，應於五日內將證明文件及初審有關資料陳報直轄市、縣 (市) 政府複審。

Article 7 The *Hsiang* (township, city, district) government shall, after entertaining an application for Substitute Services due to religious factors shall refer to supporting certificates and the preliminary review papers to the municipal, county (city) government for recheck within five (5) days.

第 8 條 直轄市、縣 (市) 政府收到前條案件時，應於十日內完成複審，並將證明文件及複審有關資料陳報主管機關核定。

Article 8 The municipal, county (city) government shall, upon receipt of a case specified in the preceding article, complete the recheck process within ten (10) days and submit the supporting certificates and the recheck papers to the competent authorities for final decision.

第 9 條 主管機關收到前條案件時，應依下列規定辦理：

- 一 應於三個月內召開審議委員會完成審議。
- 二 審議時，為了解役男之信仰、動機、心理等理由是否真實，得實施面談，並得邀請該宗教負責人或證人出席。
- 三 對審議案件認有疑義，不能決定准或駁時，得核定一定時間暫不徵集之觀察期，觀察期間最長不得逾一年。

前項第三款觀察期間，直轄市、縣 (市) 政府應會同鄉 (鎮、市、區) 公所實施調查並作成紀錄，於觀察期屆滿後十五日內，由直轄市、縣 (市) 政府將役男各項資料陳報主管機關審核。

Article 9 The competent authorities shall proceed with the cases received in accordance with the preceding paragraph in the following manners:

1. Call a review committee to complete review process within three

(3) months.

2. Interview the applicant or invite the responsible person or witness(s) of the religion to be present in the interview to verify the draftee-to-be's belief, motivation, mentality.
3. Resolve a certain period as an observation period up to one (1) year maximum during which the draftee-to-be shall not be enlisted for the time being in case a case is found questionable to approve or disapprove of.

During the observation period set forth in Clause 3 of the preceding paragraph, the municipal, county (city) government shall, in concert with the *Hsiang* (township, city, district) government conduct investigation and enter records. The municipal, county (city) government shall, within fifteen (15) days from expiry of the observation period, submit the data of the draftees-to-be to the competent authorities for review.

第 10 條 主管機關對前條之審議結果，應於十五日內函知直轄市、縣（市）政府及役男本人；核定一定時間之觀察期或不合格者，應述明理由。

Article 10 The competent authorities shall keep the municipal, county (city) government and the draftees-to-be themselves of the results of the review conducted in accordance with the preceding article within fifteen (15) days. The reasons shall be provided in case of setting the observation period or disapproving of the application.

第三章 家庭因素申請服替代役

Chapter 3 Application for Substitute Services Due to Family Factors

第 11 條 因家庭因素申請服替代役，指役男之家庭狀況合於下列各款情形之一者：

- 一 役男家屬均屬六十五歲以上、十五歲以下或患有身心障礙、重大傷病者。
- 二 役男已婚並育有十五歲以下子女，除役男及配偶外，無其他家屬，或其他家屬均屬前款之情形者。
- 三 役男家屬患有中度以上身心障礙者，除役男及有照顧能力之家屬一人外，無其他家屬，或其他家屬均屬第一款之情形者。但中度以上身心障礙家屬超過一人者，每增加一人，得增列有照顧能力之家屬一人。

前項役男及家屬年齡之計算，應以出生之翌年為一歲計算之。
第一項所稱身心障礙或重大傷病，係指符合行政院衛生署訂定之身心障礙等級規定及其公告之全民健康保險重大傷病範圍之疾病，並持有證明文件

者。

Article 11 “Application for Substitute Services Due to Family Factors” refers to a case where a draftee-to-be’s family meets any of the following:

1. All family members are in age above 65 or below 15, or mentally or physically handicapped or in major injury or diseases.
2. The draftee-to-be is married with child(ren) below 15 of age, without any other family members or where all other family members meet situations set forth in the preceding paragraph.
3. The draftee-to-be is in medium or more serious mental or physical handicap, without other family members except the draftee-to-be himself and one family member capable of taking care of him, or where all other family members meet situations set forth in the first paragraph. In case of more than one family member in mental or physical handicap, one more family member capable of being a caretaker may be added.

The age of the aforementioned draftee-to-be and his family members shall be calculated in the mode of one-year-old in the year next to birth.

The term “mentally or physically handicapped or in major injury or diseases” as used in Paragraph 1 denotes the physical conditions meeting the grading of mental or physical handicap promulgated by the Department of Health and the major diseases falling within the National Health Insurance, verified with supporting certificates.

第 12 條 前條所稱家屬，係指下列役男親屬：

- 一 父母、子女及配偶。
- 二 兄弟姊妹。
- 三 祖父母、曾祖父母。
- 四 自役男提出申請前二年起迄申請時，設於同一戶籍且同居共營生活之其他三親等內之血親或姻親。

歸國僑民及大陸地區、香港、澳門來臺役男之家屬，以在國內設籍者為準。

Article 12 The term “family members” as used herein denotes the following family members of the draftee-to-be:

1. Parents, children and spouse.
2. Brothers, sisters.
3. Grandparents, great grandparents.
4. Other relative(s) within Degree 3 by blood or by marriage having resided with the draftee-to-be in the same household registration beginning two years prior to application till the date of application.

The draftee-to-be's family members as a returned overseas Chinese or from Hong Kong, Macao shall not be counted unless they have established household registration in the Republic of China.

- 第 13 條 役男之家屬有下列情形者，免予列計：
- 一 因案羈押、判處徒刑在執行中，或正接受管訓處分、感化教育。
 - 二 失蹤並經戶籍註記有案。
 - 三 兄弟入贅或姊妹出嫁而未同居共營生活。
 - 四 已被社會福利機構公費收容養護，或有其他扶養義務人。
 - 五 正在政府立案之學校修習學士以下學位者，其就讀最高年齡，高中（職）至二十歲，大專校院至二十四歲，大學學制超過四年者，每增加一年得延長年齡一歲。
 - 六 現正服義務役之預備軍（士）官、常備兵或非以家庭因素服替代役者

前項各款情形，於徵集前原因消滅者，應恢復列計家屬。

- Article 13 A draftee-to-be's family members shall be excluded if:
1. Having been detained in a case, under a jail term, or under reformatory penalty or education.
 2. Having been missing as duly registered in the household registration.
 3. Being a brother married into his wife's family or a married sister not living together with the draftee-to-be.
 4. Being accommodated by a social welfare organization with public fund or having other custody obligor.
 5. Studying in a government accredited school for bachelor or lower degree, in the maximum age up to 20 in senior high (vocational) school, up to 24 in a university/college. In undergraduate program over four years, each additional year may have the age extended by one year.
 6. Being a reserve officer (NCO), regular serviceman in compulsory conscription or in Substitute Services not due to family factors.

The persons meeting the aforementioned situations shall be restored into the capacity of family members if the causes cease to exist prior to enlisting.

- 第 14 條 役男或其家屬，如有收養、招贅、離婚、終止收養或年齡變更等情事，一律以該役男年滿十八歲以前，已經辦理戶籍登記有案者為準。但役男本人被收養者，限於役男年滿十五歲以前經辦理戶籍登記有案者為準。

Article 14 The facts of a draftee-to-be or his family members in adoption, marriage-into-wife's family, divorce, termination of adoption or change in age shall not be counted unless such facts have been registered in the household registration until the draftee-to-be reaches 18 years old. In a case where the draftee-to-be is adopted himself, the adoption shall not be counted unless the fact of adoption has been registered in the household registration until the draftee-to-be reaches 15 years old.

第 15 條 鄉 (鎮、市、區) 公所受理家庭因素申請服替代役案件，應依下列規定辦理：

- 一 將役男家庭因素申請服替代役調查審核表及有關資料，交由各村里幹事或役政人員實地調查。
- 二 依前款之調查結果，役政人員得向當事人或有關機關實地複查後，簽註明確意見，於二十日內將調查審核表、有關資料及證明文件，陳報直轄市、縣 (市) 政府核辦。
- 三 對顯著不合申請服替代役案件，得逕予駁回。

Article 15 The *Hsiang* (township, city, district) government shall, when entertaining an application for Substitute Services due to family factors, handle the case in accordance with the following:

1. Hand the investigation & review chart and supporting data of the application for Substitute Services due to family factors to the *Tsun* (Village) or *Li* Government Secretary or the conscript officers for on-the-spot investigation.
2. In response to the results of the aforementioned investigation, the conscript officers may conduct on-the-spot recheck and provide definite remarks and submit the investigation & review chart, supporting data and supporting certificates to the municipal, county (city) government within twenty (20) days.
3. Dismiss straight the application which is found apparently nonconforming with the application for Substitute Services.

第 16 條 直轄市、縣 (市) 政府收到前條案件時，應依下列規定辦理：

- 一 於二十日內審查核定，並將核定結果以書面通知鄉 (鎮、市、區) 公所並檢還原調查審核表，由鄉 (鎮、市、區) 公所轉知原申請人。經核定不合第十一條之要件者，應以書面敘明其理由。
- 二 如認申請案件有疑義，應實地複查或向有關機關查證後核定；如因情形特殊難以核定者，應敘明理由及具體意見陳報主管機關核示後，依規定處理。

- Article 16 The municipal, county (city) government shall, upon receipt of the aforementioned cases, handle in the following manners:
1. Complete review and inform the *Hsiang* (township, city, district) government of the results in writing, along with the original investigation and review chart within twenty days. The *Hsiang* (township, city, district) government shall inform the applicant. If the case proves nonconforming with the prerequisites set forth in Article 11, the reasons shall be stated in writing.
 2. If an application is found questionable, recheck on-the-spot or verify with agencies concerned before coming to the final decision. In an extraordinary case for which a final decision is hard to make the reasons should be stated with concrete opinions to the competent authorities for instructions before due actions as required.

第 17 條 役男或其家長接到不合因家庭因素申請服替代役之通知書後，如有不服，應於十日內向原鄉（鎮、市、區）公所申請複核，原鄉（鎮、市、區）公所查實後陳報直轄市、縣（市）政府複核。
申請複核經駁回後，如有新原因發生，得於徵集入營前申請再複核，逾期不再受理。

Article 17 The draftee-to-be or the head of his household, if in disagreement with the decision shown on the notice disapproving of the application, may apply to the original *Hsiang* (township, city, district) government for recheck. The *Hsiang* (township, city, district) government shall, after checking and verifying the case, submit the case to the communications for recheck.
In case of occurrence of new causes after the application for recheck is dismissed, the draftee-to-be may apply for further recheck before being enlisted. Application filed beyond the time limit shall no longer be entertained.

第四章 專長、志工及一般資格申請服替代役

Chapter 4 Application for Substitute Services on Expertise, Voluntary and General Qualifications

第 18 條 鄉（鎮、市、區）公所受理專長、志工及一般資格服替代役申請案件後，即行初審，如核驗專長證照或證明文件發現不符或錯誤時，應請原申請人於截止申請日前補正；符合規定者，於截止申請日後二日內，分類繕造名

冊及統計表，連同專長證照或證明文件影本，陳報直轄市、縣（市）政府。

Article 18 The *Hsiang* (township, city, district) government shall immediately launch the preliminary review upon receipt of an application for Substitute Services on expertise, voluntary and general qualifications. It shall advise the applicant to complete corrective action before the deadline for application in the event that the expertise licenses or supporting certificates are found nonconforming or erroneous; and shall, if those papers prove to have lived up to requirements, work out the roster and statistics and submit them along with the expertise licenses or supporting certificates in Xerox copies to the municipal, county (city) government within two (2) days from the deadline of application.

第 19 條 直轄市、縣（市）政府收到前條陳報之役男服替代役申請案件後，應即複審，並依下列規定辦理：

- 一 專長資格申請案：依類（役）別、教育程度及專長分類彙整，陳報主管機關。
- 二 志工資格申請案：依類（役）別及教育程度陳報主管機關。
- 三 一般資格申請案：統計陳報案件總數，陳報主管機關。俟主管機關配賦員額後，申請人數在配賦員額內時，逕予核定；逾額時，以抽籤決定，並得併常備兵抽籤辦理。

Article 19 The municipal, county (city) government shall conduct recheck immediately upon receipt of the application cases mentioned in the preceding article and shall act according to the following:

1. Application on expertise qualifications: Assemble the cases on the grounds of the categories of services, education and expertise and submit them to the competent authorities.
2. Application on voluntary qualifications: Submit the cases to the competent authorities on the grounds of the categories of services and education.
3. Application on general qualifications: Conduct statistics and report the total number of cases to the competent authorities and approve of the applications if the number of applications falls within the quota granted by the competent authorities in response; and determine the results through lot-drawing in consolidation with the lot-drawing for regular servicemen if the number of applications goes beyond the quota.

- 第 20 條 主管機關收到前條陳報之申請案件，依下列規定辦理：
- 一 專長資格申請案：
 - (一) 以具國家考試及格合於本條例第四條第一項類別專長證照者優先甄試，其各類 (役) 別申請人數未逾核定員額時，會同需用機關審查合格後逕予核定；逾額時以抽籤決定之。
 - (二) 核定員額扣減前目具國家考試及格專長證照者錄取名額後，如有餘額者，以取得中央目的事業主管機關核給合於本條例第四條第一項類別專長證照者納入甄選，其各類 (役) 別申請人數未逾餘額時，會同需用機關審查合格後逕予核定；逾餘額時以抽籤決定之。
 - (三) 核定員額扣減前二目具國家考試及格專長證照及取得中央目的事業主管機關核給專長證照者錄取名額後，如有餘額者，以具備經主管機關會同需用機關指定之相關學歷、經歷及專業訓練者納入甄試，其各類 (役) 別申請人數未逾餘額時，會同需用機關審查合格後逕予核定；逾餘額時以抽籤決定之。
 - 三 一般資格申請案：以各類 (役) 別核定員額扣減專長資格及志工資格錄取名額後之餘額總數，再按各直轄市、縣 (市) 政府陳報之一般資格申請案件總數，配賦各直轄市、縣 (市) 員額。
- 前項逾額抽籤作業，由主管機關會商需用機關及直轄市、縣 (市) 政府辦理。

Article 20 The competent authorities shall manage the applications in the following manners after receipt of the submittals in accordance with the preceding article:

1. Application on expertise qualifications:
 - (1) The applicants having satisfactorily passed state-sponsored examinations and been satisfactory with the licenses/certificates in expertise in the categories set forth in Paragraph 1 of Article 4 will be preferentially reviewed. Approve of the application in concert with the user organizations straight if the qualified applicants are not beyond the approved quota and grant the quota to applicants through lot-drawing if beyond the quota.
 - (2) In case of a balance of the approved quota after deducting the successful applicants having satisfactorily passed state-sponsored examinations with satisfactory licenses/certificates for expertise, the applicants having satisfactorily passed the examinations under the auspices of the competent authorities in charge of target business with the licenses/certificates in expertise in the categories set forth in Paragraph 1 of Article 4 will be preferentially reviewed.

Approve of the application in concert with the user organizations straight if the qualified applicants are not beyond the approved quota and grant the quota to applicants through lot-drawing if beyond the quota.

(3) In case of a balance of the approved quota after deducting the two preceding paragraphs, i.e., the successful applicants having satisfactorily passed state-sponsored examinations with satisfactory licenses/certificates for expertise and the applicants having satisfactorily passed the examinations under the auspices of the competent authorities in charge of target business with the licenses/certificates in expertise, the applicants possessing the education and professional qualifications as well as expertise training required by the user organizations will be preferentially reviewed. Approve of the application in concert with the user organizations straight if the qualified applicants are not beyond the approved quota and grant the quota to applicants through lot-drawing if beyond the quota.

2. Application on voluntary qualifications: Approve of the application in concert with the user organizations straight if the applicants in various categories are not beyond the balance of the approved quota after deducting the applicants successfully granted for various categories of expertise and grant the quota to applicants through lot-drawing if beyond the balance.
3. Application on general qualifications: The total balance of the approved quota after deducting the applicants successfully granted for various categories of expertise and the applicants successfully granted on voluntary qualifications shall be allocated to the municipalities, counties (cities) on the grounds of the total number of applications of general qualifications submitted by various municipal, county (city) governments.

The aforementioned lot-drawing shall be conducted by the competent authorities in concert with the user organizations and the municipal, county (city) governments.

第五章 附則
Chapter 5 Bylaws

第 21 條 役男因家庭、宗教因素服替代役，屬家庭因素者，以於戶籍地服役及返家住宿為原則；屬宗教因素者，以服社會服務類替代役為原則。

Article 21 In Substitute Services in family factors, religious factors, the draftees-to-be shall serve in the areas where their household registration is established as a commuter to stay home in principle in case of the former, and shall be in the Substitute Services in the social service category in principle in case of the latter.

第 22 條 直轄市、縣 (市) 政府及鄉 (鎮、市、區) 公所對核定服替代役者，均應分類建立名冊列管；對核定不合者，應將申請時間、核定機關日期、文號及不合原因，分別登錄於兵籍表及有關冊籍，並鍵入資訊系統存檔列管。

Article 22 Both the municipal, county (city) government and the *Hsiang* (township, city, district) government shall establish rosters of the draftees-to-be in the Substitute Services respectively for sound control. For disqualified applicants, they shall enter such facts of time of application, disapproving authority, date and file number of disapproval, causes of disapproval, into the conscript files and other files concerned and key into the information systems and files.

第 23 條 直轄市、縣 (市) 政府應按月將替代役徵集訓練統計表，陳報主管機關。

Article 23 The municipal, county (city) governments shall report the statistics of draftee-to-be enlistment and training to the competent authorities on a monthly basis.

第 24 條 本辦法所需書、表格式，由主管機關定之。

Article 24 The documents and formats of papers required for the Regulations shall be established by the competent authorities.

第 25 條 本辦法自本條例施行之日施行。
本辦法修正條文自發布日施行。

Article 25 These Regulations come into enforcement on the same day when the Enforcement Statute for Substitute Services is enforced.
The amendment to these Regulations comes into effect on the date of promulgation.